



**Ardagh Bluffs School Council  
Meeting Minutes - October 4, 2023**

**In Attendance:**

Louise Abendroth, Dennis Chronopoulos, Tammy Conrad, Seleda Downey, Eftihia Ellinas, Amanda Garcia, Amy Gibson, Tamara Haiduc, Jennifer Johnson, Becky Kennedy, Warren Kirwan, Amy Matthews, Mo Mollakhodadadi, Jason Pallen, Krutika Patel, Leeanne Patrick, Jennifer Peltoniemi, Neriman (Neri) Qayyum, Jennifer Robinson, Sarah Smyth, student rep Hriditya, student rep Ava

At 6:00 pm the meeting was called to order by A. Matthews in the school staff room.

**Welcome** – Jennifer Robinson, Principal, Warren Kirwan, Vice Principal

**Election of 2023-2024 School Council**

- All submitted nominations were acclaimed as voting members of School Council (30 spots available)
- Descriptions/duties described for – Chair/Co-Chairs, Secretary, Fundraising Chair/Co-chairs

**Election Results**

- Co-Chairs – Tammy Conrad and Amy Matthews
- Secretary – Sarah Smyth
- Fundraising Co-Chairs – Amanda Garcia and Neri Qayyum
- Additional Voting Members – Louise Abendroth, Dennis Chronopoulos, Eftihia Ellinas, Tamara Haiduc, Jennifer Johnson, Mo Mollakhodadadi, Jason Pallen, Jennifer Peltoniemi

**Approval of Minutes**

- Minutes of last meeting – Approval moved by Amanda Garcia and seconded by Sarah Smyth

**Old Business - None**

**Administrative Report** – Jennifer Robinson, Warren Kirwan

**Introduction of School Representatives:**

- Teaching Representative – Becky Kennedy
- Non-Teaching Representative – Amy Gibson
- Student Representatives – Ava and Hriditya

## **Administrative Report – Jennifer Robinson, Warren Kirwan**

### School Updates

One portable gone and one empty portable still on site. The other 3 are occupied. The Board of Education will decide if it remains.

Free bus passes from City of Barrie for classes to use for trips

### Volunteer Orientations

- Already had 2 sessions, 95 listed on volunteer portal

Caring Adult Program – Remains this year. Links kids with staff beyond classroom teacher

Open House tomorrow – 4:30 – 6:00

Grade 8 students/staff planning fundraiser October 27<sup>th</sup> Fall Fun Fair

Picture day October 11<sup>th</sup> No classroom picture that day due to photographer staff shortages

- Classroom pictures - Nov 30<sup>th</sup> - same day as picture retake day

Parent-Teacher Interviews – November 13 - 17

- Will use same online booking system as last year. Two weeks notice for parents.

### Sports/Clubs Update

- Flag football
- Cross Country Regional Competitions 90 – 100 students to Snow Valley
  - Supervision – requesting 4 parent volunteers in addition to 4 coaches
- Basketball
- Leadership club
- New Rubik's Cube club in the works

School Website – School Council minutes from last year to be removed and stored in a binder in the office which is accessible to all parents & guardians

### Character Education

- Board of Education has increased the list of character traits
- Character Recognition Certificates – teachers can award to students

Fundraising & Food/Beverage plans to be approved by Board of Education – Jennifer Robinson

- Terry Fox Run
- Hot lunches
- Popcorn
- Pizza sales – Open House
- Fall Fun Fair – Grade 8's
- Book fair

## Fundraising & Food/Beverage (Cont'd) – Jennifer Robinson

- Halloween dance – October 31 - DJ has yet to be approved by the Board of Education.
  - DJs now required to have Certificate of Insurance, submit an approved playlist, and be on the Board of Education's Approved Presenter list to work with kids.
  - Amanda Garcia to reach out to the DJ ASAP.
  - Jennifer Robinson to meet with DJ.
- Fresh from the Farm – Will give us 10 days notice for delivery
- Movie night **booking conflict** – J. Robinson to cancel Nov 16<sup>th</sup> and submit permit/approval for Nov 24<sup>th</sup>. Need ideas for movies!
- Snow Much Fun Dec 14 – Need lots of volunteers
- December poinsettias
- Movie night - Jan 19<sup>th</sup> – Need ideas for movies!
- Valentine's dance – Feb 14th
- Raise the Dough - February 14th
- Proposed Boston Pizza night/Celebrity night – Date TBA
  - Jennifer Robinson has agreed to shadow a server
  - Amanda Garcia to bring the flyer for next meeting
- Wendy's night – April Date TBA
- Barrie Colts Game – March 2nd
- Big Box of Cards – May Date TBA
- Jay's Sticky Buns – May Date TBA
- Book Fairs

Requesting ideas from parents for fundraising – please email School Council/Neri Qayyum

Fundraising plan – Co-Chairs to review and sign so it can be submitted to Board of Ed.

## **Student Reports (Introductions) – Ava and Hriditya**

### **Teaching Representative – Becky Kennedy**

- Classes and teachers settling in after turn-around day
- PA day – new language curriculum and new methods of teaching, Mentally Healthy Schools

### **Non-Teaching Representative – Amy Gibson**

- All are very happy about the new No Parking spot by pick-up/drop-off. Much safer!

## **Subcommittee Reports**

### **Diversity Equity & Inclusion - Eftihia Ellinas**

- Classroom learning
- Global Majority Club
- Caring Adult Program
- Orange Shirt day
- Open to suggestions from parents/teachers

#### Food Bank Fridays - Seleda Downey

- Starts Oct 27th then every 2 weeks thereafter
- Parents requesting a list of dates be sent home
- Need volunteers to drive

#### Fundraising – Amanda Garcia

- Need plan for candy sales during Valentine's dance – Pre-orders and have candy pre-sorted into bags – need volunteers
- Update fundraising report - Jennifer Robinson
- Suggest have 2 tables inside the dance instead of outside

#### **New Business**

#### Annual Report – Amy Matthews

- Spirit Days – set number of preapproved days from the Board - Jennifer Robinson to select the days for the year in conjunction with the Leadership Team
- School Council Annual Report – Completed and filed with the Board; was a very successful year - raised and spent approximately \$28000
- Minutes and Annual Report to be posted on school website – Warren Kirwan

#### School Council Table at Open House

- October 5<sup>th</sup> 4:30 – 6:00
- Tammy/Sarah/Eftihia/Amanda volunteer for School Council table
- New Banner – Jennifer Robinson
- Pencils to be handed out

#### Spirit Wear

- Proposed switching supplier so we can have an on-demand shop open all the time. Difficulties encountered dealing with current company.
- Will need a new volunteer to take this on – Amy Gibson and Amy Matthews
- Will use current vendor for fall sale and look into new vendor for spring or next school year

#### Proposed Hot Food Program – Louise Abendroth

- Asking School Council to sponsor hot food program
- Grilled cheese sandwiches/pancakes offered to whole school (See Ferndale Woods program)
- Louise Abendroth volunteering – has Food Handling Certification
- Day(s) TBA (Possibly Fridays)
- Need pest inspection – Jennifer Robinson
- Need a plan in place for crowd control
- Jennifer Robinson to meet with Tracey Magee and Louise
- Pancakes TBD at a later date/phase

#### Classroom Grants for Teaching Staff

- Motion to grant each teacher/EA/DECE \$125 this year for classroom materials by Amy Matthews. Seconded by Sarah Smyth. Motion carried by vote.

#### Community Representative on School Council

- Suggestions should be submitted to Amy Matthews. Becky Kennedy will speak to Jake from Jake's Bakes.

#### Annual School Council Administrative Profile

- Due November 30. Tammy Conrad will have a draft before the next meeting

Field Trip Plan - filed initial version with the board; will be updated as trips added.

#### Scheduled Meetings for the Year:

Nov 8<sup>th</sup>  
Jan 24<sup>th</sup>  
Feb 28<sup>th</sup>  
March 27<sup>th</sup>  
April 24<sup>th</sup>  
May 29<sup>th</sup>

**Motion to Adjourn** – Eftihia Ellinas, Seconded - Amanda Garcia,

Adjourned 7:35pm

Minutes recorded by Sarah Smyth